



# Saint Soldier International School

Sector 28 B, Chandigarh (UT) India – 160002

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(Affiliated to C.B.S.E. New Delhi, Affiliation No. 2630040)

## School Fee Rules and Regulations

### FEE RULES

**School Accounts Office:** Parents can contact the accounts office by calling (phone number) or email at [accounts@ssis.ac.in](mailto:accounts@ssis.ac.in).

### PAYMENT SCHEDULE (School Fee)

It is obligation of parent to pay the school fees/ dues on time, school will not send any reminders to pay the fee. Non-payment of school fee on time can attract penalties and even the name of the child can be struck of from the school (Check fee rules). School cannot be blamed for your negligence in any case.

Fee concessions/ discounts cannot be claimed as right in any case.

School reserves the right to increase the fee.

Examination Fee Rs.700/- to be paid in the month of November.

### FOR PLAY WAY AND PRE. NURSERY.

Installment	Month	Due date
1 <sup>st</sup>	April to June	10 <sup>th</sup> April
2 <sup>nd</sup>	July to September	10 <sup>th</sup> July
3 <sup>rd</sup>	October to December	10 <sup>th</sup> October
4 <sup>th</sup>	January to March	10 <sup>th</sup> January

### FOR CLASSES NURSERY TO XII

1. School fees should be paid by the 10<sup>th</sup> of each month. In case 10<sup>th</sup> happens to be bank holiday the fee will be accepted on the next working day without late fee fine.
2. Fee for the months of May and June to be paid by 10<sup>th</sup> May.
3. Fee for the months of February and March to be paid by 10<sup>th</sup> February.

## **PAYMENT**

1. No partial fee will be accepted in any case.
2. Fee/Tuition Fee is liable to be paid for twelve (12) months. Students of Class XI joining in July/August shall pay Fee/Tuition Fee for twelve (12) months i.e., from April for the session.
3. The second sibling will be given a rebate of Rs. 3000 in admission charges and Rs. 5000 in Security money.
4. If the fee is not received by the 10th of the month, a penalty of Rs. 20/- shall be levied per day from the 11th day of the month.
5. The name of the student will be struck off the rolls on the last working day of the month without giving any notice. He / She will not be allowed to attend the classes and not be allowed to take unit/ term/ final examination.
6. The student will be readmitted on payment of arrears and readmission fee of Rs. 5000 as per school rules.

## **MODE OF PAYMENT**

- **Online Payment on APP:** Parents may pay school fee online by downloading “Saint Soldier School” application from Play store on your android devices and App store on your Apple devices.
- **Through Website:** You may also visit our school website [www.ssis.ac.in](http://www.ssis.ac.in) and click on online fee payment.

*(In both cases, User ID and Password are same and will be sent by school through SMS on your registered mobile number.)*

- **By Cheque:** Cheques are to be drawn in favor of “SAINT SOLDIER INTERNATIONAL SCHOOL” with the Admission No, Name of Student, Class, and telephone at the back of the cheque. Payments by Cheque/ draft without a late fee will be accepted by the 7th of the Month. In case payment is made by cheque and the cheque is dishonored, a penalty of Rs. 250/- (over and above the late fee fine) will become applicable.
- **At school counter:** Parents can pay fee at school counter through EFTPOS. Fee at the school counter can be made through Debit/ Credit cards only.

***Cash payment is not accepted.***

## **FEE REFUND RULES**

After admission, if parents wish to withdraw the child, the fee will be refunded as follows:

1. 50% of the admission fee will be refunded only if application of withdrawal is made within fifteen days from date of admission.
2. Application of withdrawal is to be made before the start of new month, if application is made after starting of the month, fee for that month must be paid.
3. Those who wish to withdraw in the month of May (before the summer vacations), shall pay the fee for the month of June as well.
4. Those who wish to withdraw after the academic session should inform the school in writing by 15th March – failing which fee for the next month will be charged.
5. If monthly fee payment is made for whole session or in excess for any reason, and application of withdrawal is submitted anywhere in the middle of session. The excess monthly fee will be refunded. The yearly discount provided for payment of the fee for the full year will not be applicable in this case.

Explanation: If Monthly fee is paid for whole session (April-March) and application of withdrawal is submitted in September. The monthly fee from October to March will be refunded.